Integration Key configuration and Go Live process

This document serves to outline the steps to take a new Kutana customer using the DocuSign integration from demo to production. Since the current OAuth configuration for the Kutana integration uses a client site server and unique RedirectURI, please follow the below instructions for Integration Key configuration and Go Live process.

Kutana DocuSign Sandbox

For each Kutana customer choosing to use the DS integration, create and configure a new Integration Key and label it accordingly (to a Kutana naming convention) in the Kutana DocuSign sandbox account. We recommend creating and managing these Integration Keys in one Kutana DocuSign sandbox account.

• Configure each Integration Key with a Secret Key and Redirect URI (for the corresponding customer)

Kutana customer DocuSign sandbox

Have the customer either create a DocuSign sandbox or use one of their existing sandboxes to connect and test the Kutana integration. Use the Integration Key created in the Kutana Sandbox for this customer (detailed in the previous section).

Once the customer UAT is complete and the customer is ready to use the integration in the DocuSign Production environment, Kutana will run through the DocuSign Go Live process to promote each customer's corresponding Integration Key into production.

Go Live

Follow the steps here: <u>https://developers.docusign.com/esign-rest-api/guides/go-live-steps</u> for each customer. (This process *could* take up to 3 days to complete, so keep that in mind for your deployment timelines)

• When selecting the DocuSign production account to promote the customer Integration Key, choose the Kutana ISV Partner production account that was provided by DocuSign. You will want to manage all customer production Integration Keys under this one account.

Post Go Live

In the Kutana ISV Partner production account, finish configuring the Integration Key that was just promoted (RedirectURI, Secret Key, etc) for your customer.

For more information on Post Go Live, see: <u>https://developers.docusign.com/esign-rest-api/guides/post-go-live</u>